



An Affiliate of the Community Foundation of Greater Dubuque

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Frequently Asked Questions

How do I receive a grant?

- ▶ To be eligible for a grant, you must be a 501(c)(3) tax-exempt, not-for-profit agency or a public agency/unit of government (county, city, school) providing services within Jackson County. Other non profits may partner with a 501(c)(3) to serve as your qualified fiscal sponsor in the project or program by filling out a Fiscal Sponsorship Form. An official application must be submitted by the deadline.

What is the financial range of grants awarded through the Community Foundation of Jackson County Grantmaking Program?

- ▶ Grant awards will vary by each non-profit organization and are dependent on the needs of the organization, number of grant requests received and the total grant dollars available.

What is the application review process?

- ▶ The Community Foundation of Jackson County will document all grant applications and eliminate any applications that are late or incomplete.
- ▶ The Grantmaking Committee or its representative may conduct site visits or telephone interviews when appropriate.
- ▶ The Grantmaking Committee reviews the application/proposals.
- ▶ Following the Committee's review, the Committee makes funding recommendation to the full Board of Directors.
- ▶ The Board makes the final decision on grant awards.
- ▶ Notification and disbursement of funds will be made following Board approval of grants.

What are the reporting requirements?

Grant recipients must;

- ▶ Sign an electronic grant agreement, located on the [Grant Management Site](#), confirming acceptance of the grant
- ▶ Complete an online grant learning and outcomes summary at the completion of the project but no later than December 31st, 2016. The report will be available on the Grant Management Site following the award.