



3033 Asbury Road, Dubuque, Iowa 52001 □ (563) 588-3040 □ www.mediacomcc.com

## **2018 MEDIACOM ARTS & CULTURE GRANT GUIDELINES**

For Requests up to \$5,000

**\*One Application per organization unless it is acting as a fiscal sponsor.**

### **Objectives**

The purpose of the Mediacom Arts & Culture Grant is to enhance the mission and programming of an organization and improve the arts and cultural experience for the citizens of Dubuque.

### **Who may apply?**

To be eligible to apply;

1. Organizations must be either a public agency (part of city, county, or state government) or a private, nonprofit, tax-exempt organization within the city limits of Dubuque, Iowa.
2. Private nonprofit organizations must be incorporated at the time of application and have received recognition of tax-exempt status from the Internal Revenue Service (IRS). In some cases, an eligible tax-exempt organization may act as a fiscal sponsor for an organization that has not yet secured tax-exempt status.
3. "Non-arts organizations" do not have the arts as their primary mission. They include pre-K, elementary, secondary schools, and, in some cases, colleges and universities; senior centers; parks and recreation departments; civic and community service organizations; professional associations; public libraries; public broadcast stations; health and human service agencies; and other public agencies and private nonprofit tax-exempt community-based organizations.
4. Individual artists who partner with a non-profit organization residing within the Dubuque city limits.
5. Grant sponsored events must take place within the city limits of Dubuque.

### **Eligible activities**

Mediacom provides funding to Dubuque arts and "non-arts organizations" to support a distinct aspect of the organization's arts activities, such as a one-time event, a single production, an exhibition, an educational seminar, or series of related arts activities, such as art classes or training sessions. Projects may include, but are not limited to: concerts, theater productions, visual art exhibits, presenter touring programs, artist residencies in schools or other community settings, or a broad range of arts-related services for Dubuque, Iowa citizens, artists, arts organizations, and communities.

### **Restrictions**

The Mediacom funding cannot be used for:

1. Cash reserves; deficit reduction, or deficit elimination; or Grants to eliminate previously incurred debt
2. Annual fund drives
3. Endowment funds

4. Events in private dwelling places or other locations not open to the general public;
5. Consumable supplies and materials not directly related to the project;
6. Capital acquisitions (purchase of artwork,); capital expenditures (i.e., office equipment); restoration, or new construction of buildings;
7. Costs of receptions, food, or beverages;
8. Activities not associated with arts programs and services;
9. Activities that are solely for the purpose of fundraising; private functions, religious services, lobbying activities, or any non-public activity.

### **Recognition requirements**

Applicant will provide, to the satisfaction of Mediacom, appropriate recognition of the operational support provided by Mediacom. The Mediacom logo will appear in all printed programs and /or publicity material where other funders are recognized. To what other extent would you be willing to recognize Mediacom? Logos will be provided when grant is awarded to the organization.

**Maximum request:** Up to 50% of allowable project expenses or \$5,000 whichever is less.

**Minimum request:** The minimum request is \$1,500.

**Application deadline:** The application deadline is July 31, 2018.

**Local match requirement:** Grants over \$2,500 must have 50% cash match

### **Questions**

Please contact Katie Decker, Grants Management Coordinator, Community Foundation of Greater Dubuque

Katie@dbqfoundation.org or 563-588-2700